



**TOWN COUNCIL MEETING  
TUESDAY, JUNE 18, 2024, 6:00PM  
ABITA SPRINGS TOWN HALL  
22161 LEVEL ST., ABITA SPRINGS, LA 70420**

Posted: June 17, 2024, 4:00pm

CALL TO ORDER: Mayor Curtis  
INVOCATION: Alderman Patterson  
PLEDGE OF ALLEGIANCE: Alderman Templet

**MAYOR'S ANNOUNCEMENTS:** 1.) Chris Hnatyshyn-Kyle & Associates, Level Burvant St. Project Update  
2.) Hurricane Preparedness 3.) Marshal's Report 4.) Historic Commissioner Appointment: Alissa Whitney  
5.) WWTP Project Bid Opening – Wednesday, July 3<sup>rd</sup>, 2pm

**ROLL CALL:**

Call for Agenda Modifications  
Accept May 21, 2024, Minutes  
Presentation of April Financials

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- 1.) DISCUSSION OF GOLF CART ORDINANCE
- 2.) CONSIDERATION OF A RESOLUTION TO ACCEPT THE COMPLIANCE QUESTIONNAIRE FOR FISCAL YEAR 2023
- 3.) PRESENTATION OF GRAND RECAP INFORMATION FOR DISCUSSION OF MILLAGE RATES
- 4.) CONSIDERATION OF A RESOLUTION CONFIRMING APPOINTMENT OF HISTORIC COMMISSIONER
- 5.) CONSIDERATION OF A RESOLUTION TO ACCEPT THE MUNICIPAL WATER POLLUTION PREVENTION REPORT
- 6.) CONSIDERATION OF A RESOLUTION OF THE TOWN OF ABITA SPRINGS APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219 :

**OPEN/ADJOURNMENT:**

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT US AT (985) 892-0711.  
PLEASE CONTACT TOWN HALL AT THE SAME NUMBER FOR ADDITIONAL INFORMATION REGARDING THIS AGENDA.

(985) 892-0711 • P.O. Box 461 • Abita Springs, LA 70420 • [townofabitasprings.com](http://townofabitasprings.com)



**INSTRUMENT 2024-005**

**AN ORDINANCE AUTHORIZING THE OPERATION OF GOLF CARTS ON CERTAIN STREETS IN THE TOWN, PROHIBITING THE USE OF GOLF CARTS ON CERTAIN STREETS, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, Louisiana Revised Statute 32:299.4 authorizes municipalities, such as the Town of Abita Springs, to pass local ordinances authorizing the operation of golf carts on streets within its borders; and

**WHEREAS**, Although golf carts are not designed or manufactured to be used as a vehicle on public streets, roads or highways, golf carts are commonly operated in the town; and

**WHEREAS**, the town desires to establish a policy to promote the health, safety and welfare of persons operating golf cart(s) within the town and to protect the safety of their passengers and the other users of public streets, the adoption of a golf cart ordinance is necessary to provide for local operation of golf carts on town streets and to address the interests of public safety.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Aldermen of the Tow of Abita Springs

The Code of Ordinances for the Town of Abita Springs, be amended by adding the following new sections:

**MOTOR VEHICLES AND TRAFFIC**

...

**GOLF CARTS**

**Sec. Definitions.**

The term “golf cart” shall mean an electric or gas powered four-wheeled vehicle originally intended for use off-road on golf courses and other green spaces or intended for personal transportation whose maximum speed is twenty-five miles per hour. Golf carts shall not include lawn mowers, tractors, four-wheelers, UTV’s, ATV’s and go-carts.

**Sec. Operation of Golf Carts.**

- a) A golf cart may only be operated upon any street or road within the Town of Abita Springs that has a speed limit of 25 miles per hour or less.
- b) All operators of golf carts and their passengers must be observant of, and attentive to, all traffic laws, as well as the safety of themselves, other motorists, bicyclists, pedestrians, and the personal and real property of others.
- c) The operation of golf carts shall comply with all applicable local and state traffic laws. Owners and operators of golf carts may be ticketed for traffic violations in the same manner as any other motor vehicle.
- d) Any golf cart operated on a town street shall have liability insurance with the same minimum limits as required by the provisions of La. R.S. 32:900(B).
- e) No person shall operate a golf cart on a town street without a valid driver’s license.
- f) Golf carts shall not be operated on a town street between the hours of 12am-6am.
- g) No person shall operate or park a golf cart upon a bicycle path, sidewalk, sidewalk area, or other area not designated for motor vehicle use or not specifically designated for golf cart use.
- h) No person shall operate a golf cart in any subdivision which has a regulation or covenant prohibiting the use of golf carts and that subdivision will be responsible for the enforcement of its regulation or covenant preventing the use of golf carts in that subdivision.

54 **Sec. Required Equipment, Registration.**

- 55
- 56 a) All golf carts operated on town streets shall be equipped with efficient brakes, reliable
- 57 steering apparatus, safe tires, a rearview mirror, and red reflectorized warning devices in both
- 58 theafrent and rear of the golf cart. All golf carts shall also be equipped with headlamps, front and
- 59 rear turn signal lamps, tail lamps, and brake lamps.
- 60 b) All golf carts operated on town streets shall be registered with the state of Louisiana through the
- 61 Department of Public Safety and Corrections, office of motor vehicles, as an off-road vehicle
- 62 and shall display a decal issued by the office of motor vehicles.
- 63 c) All golf carts operated on a town street must be registered with the Town of Abita Springs. Proof
- 64 of registration shall be carried in or on the cart at all times and shall be in the form of a decal sticker,
- 65 and shall be renewed by the owner every two years. The fee for such registration shall not exceed
- 66 \$75.00. Registration will be valid for two years from the date of registration.
- 67 d) Nothing contained in this ordinance shall be construed to prohibit the town in the future from
- 68 prohibiting the operation of any golf cart on any street under its jurisdiction if the town
- 69 determines that such prohibition is necessary for the safety of the motoring public.
- 70 e) The town may revoke any registration permit issued by the town for any reason necessary to
- 71 ensure the safety and well-being of the citizens of the town, the motoring public, or for other
- 72 traffic control purposes.
- 73 f) In addition to any legal law enforcement authority of the town, any golf cart permit issued by
- 74 the town may by revoked if there is any evidence of material misrepresentation made in the
- 75 permit application, if liability insurance has been revoked, suspended, or expired, or if
- 76 there is other evidence that the permitted golf cart cannot be safely operated or lacks the
- 77 necessary requirements provided for under state law.

78  
79 ++++++

80  
81 The above and foregoing ordinance having been duly submitted to the Town of Abita Springs;  
82 introduced at a public meeting on \_\_\_\_\_, 2024 of the Abita Springs Board of Aldermen  
83 and adopted at a public meeting held on \_\_\_\_\_, 2024; after motion and second was  
84 submitted to the official vote of the Abita Springs Board of Aldermen.

85  
86 On motion by \_\_\_\_\_ and second by \_\_\_\_\_ the foregoing ordinance was  
87 hereby declared adopted on \_\_\_\_\_, 2024 by the following roll call vote:

88  
89  
90 Vote was:  
91 YEAS:  
92 NAYS:  
93 ABSENT:  
94 ABSTAIN:

95  
96 ATTEST

97  
98  
99  
100 \_\_\_\_\_  
101 Janet Dufrene, Town Clerk

\_\_\_\_\_   
Honorable Daniel J. Curtis, Mayor



**RESOLUTION TO ACCEPT THE LOUISIANA COMPLIANCE QUESTIONNAIRE**

**WHEREAS**, the Louisiana Compliance Questionnaire is a required part of a financial audit of Louisiana governmental units; and,

**WHEREAS**, upon completion, the questionnaire must be presented to and adopted by the governing body by means of a formal resolution in an open meeting; and,

**WHEREAS**, the completed questionnaire and a copy of the adoption instrument must be given to the auditor; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Alderman of the Town of Abita Springs, that the Louisiana Compliance Questionnaire for Fiscal Year 2023 as presented by the Town Administration, be hereby accepted, and approved and that a certified copy of this resolution be forwarded to the firm of Griffin & Furman L.L.C.

This resolution adopted on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, on the 18<sup>th</sup> day of June 2024.

The vote was:

Yeas:

Nays:

Absent:

Abstain:

---

ATTEST  
JANET DUFRENE, TOWN CLERK

Res –Compliance Ques. 06/24

**LOUISIANA COMPLIANCE QUESTIONNAIRE  
(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J Waguespack, CPA  
Louisiana Legislative Auditor

Enclosure

**LOUISIANA COMPLIANCE QUESTIONNAIRE**  
**(For Audit Engagements of Government Agencies)**

June 18, 2024

---

**Griffin & Furman**

**205 E Lockwood St.**

**Covington, LA 70433**

**(985) 727-9924**

In connection with your audit of our financial statements as of **December 31, 2024** and for **January 1, 2023 to December 31, 2024** (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of **June 14, 2024**.

**PART I. AGENCY PROFILE**

1. Name and address of the organization.

**Town of Abita Springs**

**72077 Live Oak St.**

**P O Box 461**

**Abita Springs, LA 70420**

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

**2020 US Census**

**2631**

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

**See Attached**

4. Period of time covered by this questionnaire.

**January 1, 2023 – December 31, 2024**

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

**Governance is by the State of Louisiana, Lawrason Act, R.S. 33:1 - R.S.33:21; R.S.33:321 - R.S. 33:481 and Section 2. Government and Administration, in the Town of Abita Springs Code of Ordinances.**

6. Briefly describe the public services provided.

**The Town of Abita Springs provides water, wastewater management, gas, and garbage collection services. Maintenance of streets, parks, and drainage are also services provided to the public. Improvements and enhancements to infrastructure are ongoing. The town supports projects which add green space areas and support cultural, recreational, and entertainment activities. Abita Springs issues permits in compliance with town ordinances, provides law enforcement, disaster recovery and communication.**

7. Expiration date of current elected/appointed officials' terms.

**December 31, 2026**

### LEGAL COMPLIANCE

#### **PART II. PUBLIC BID LAW**

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$60,000.00 have been publicly bid.

Yes [ x ] No [ ] N/A [ ]

#### **PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES**

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [ x ] No [ ] N/A [ ]

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [ x ] No [ ] N/A [ ]

#### **PART IV. LAWS AFFECTING BUDGETING**

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

##### A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state

law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes [ x ] No [ ] N/A [ ]

#### B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes [ ] No [ ] N/A [ x ]

#### C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes [ ] No [ ] N/A [ x ]

### **PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS**

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes [ x ] No [ ] N/A [ ]

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [ ] No [ x ] N/A [ ]

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [ x ] No [ ] N/A [ ]

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes [ x ] No [ ] N/A [ ]

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [ x ] No [ ] N/A [ ]

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [ x ] No [ ] N/A [ ]

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes [ x ] No [ ] N/A [ ]



19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes  No  N/A

**PART VI. MEETINGS**

20. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes  No  N/A

**PART VII. ASSET MANAGEMENT LAWS**

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes  No  N/A

**PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS**

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes  No  N/A

**PART IX. DEBT RESTRICTION LAWS**

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes  No  N/A

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes  No  N/A

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes  No  N/A

**PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS**

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes  No  N/A

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes  No  N/A

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes  No  N/A

**PART XI. ISSUERS OF MUNICIPAL SECURITIES**

29. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes  No  N/A

**PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS**

Parish Governments

30. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.

- D. Centralized accounting, R.S. 48:755.
  - E. A construction program based on engineering plans and inspections, R.S. 48:755.
  - F. Selective maintenance program, R.S. 48:755.
  - G. Annual certification of compliance to the auditor, R.S. 48:758.
- Yes [  ] No [  ] N/A [  ]

School Boards

31. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.
- Yes [  ] No [  ] N/A [  ]

32. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.
- Yes [  ] No [  ] N/A [  ]

33. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes [  ] No [  ] N/A [  ]

Tax Collectors

34. We have complied with the general statutory requirements of R.S. 47.
- Yes [  ] No [  ] N/A [  ]

Sheriffs

35. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.
- Yes [  ] No [  ] N/A [  ]

36. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.
- Yes [  ] No [  ] N/A [  ]

District Attorneys

37. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.
- Yes [  ] No [  ] N/A [  ]

Assessors

38. We have complied with the regulatory requirements found in R.S. Title 47.
- Yes [  ] No [  ] N/A [  ]

39. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.

Yes [ ] No [ ] N/A [ x ]

#### Clerks of Court

40. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.

Yes [ ] No [ ] N/A [ x ]

#### Libraries

41. We have complied with the regulations of the Louisiana State Library.

Yes [ ] No [ ] N/A [ x ]

#### **Municipalities**

42. Minutes are taken at all meetings of the governing authority (R.S. 42:20).

Yes [ x ] No [ ] N/A [ ]

43. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).

Yes [ x ] No [ ] N/A [ ]

44. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).

Yes [ x ] No [ ] N/A [ ]

#### Airports

45. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.

Yes [ ] No [ ] N/A [ x ]

46. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).

Yes [ ] No [ ] N/A [ x ]

47. All project funds have been expended on the project and for no other purpose (R.S. 2:810).

Yes [ ] No [ ] N/A [ x ]

48. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).

Yes [ ] No [ ] N/A [ x ]

#### Ports

49. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.

Yes [ ] No [ ] N/A [ x ]

50. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

Yes [ ] No [ ] N/A [ x ]

51. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).

Yes [ ] No [ ] N/A [ x ]

52. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

Yes [ ] No [ ] N/A [ x ]

53. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461).

Yes [ ] No [ ] N/A [ x ]

Sewerage Districts

54. We have complied with the statutory requirements of R.S. 33:3881-4159.10.

Yes [ ] No [ ] N/A [ x ]

Waterworks Districts

55. We have complied with the statutory requirements of R.S. 33:3811-3837.

Yes [ ] No [ ] N/A [ x ]

Utility Districts

56. We have complied with the statutory requirements of R.S. 33:4161-4546.21.\

Yes [ ] No [ ] N/A [ x ]

Drainage and Irrigation Districts

57. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.

Yes [ ] No [ ] N/A [ x ]

Fire Protection Districts

58. We have complied with the statutory requirements of R.S. 40:1491-1509.

Yes [ ] No [ ] N/A [ x ]

Other Special Districts

59. We have complied with those specific statutory requirements of state law applicable to our district.

Yes [ ] No [ ] N/A [ x ]

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

Janet Dufrene, Town Clerk	Date
Daniel J. Curtis, Mayor	Date

Report Date: 10/17/2023

Assessor Louis Fitzmorris CLA

ST. TAMMANY PARISH CERTIFIED GRAND RECAP FOR TAX YEAR 2023

Acres Assessed	Real Estate Commercial	Personal Property	Public Service	Total Assessment	Homestead Value	Less Homestead	Other Exemption	Total Taxable	Tax Payers	Homstead Exempt	Totally Exempt
237,505.0	2,668,585,260	334,895,714	167,758,310	3,171,239,284	547,093,304	2,624,145,980	26,684,761	2,597,461,219	145,147	75,539	4,405

Tax Code	Description	Millage	Taxable Value	Homestead Value	Other Exempt Value	Total Value	Taxpayer Tax	Homestead Total	Other Exemptions	Total Tax
<b>Parish Wide Millages</b>										
01	Law Enforcement	11.14	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$28,983,956.32	\$6,094,623.28	\$297,268.48	\$35,375,848.08
02	School Debt Service	13.90	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$36,164,999.37	\$7,605,290.59	\$370,925.30	\$44,141,215.26
03	School Constitutional Tax	3.48	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$9,054,240.56	\$1,903,885.11	\$92,863.92	\$11,050,989.59
04	School Additional Support Tax	4.42	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$11,499,915.76	\$2,418,156.38	\$117,946.59	\$14,036,018.73
05	School Maint. Operations/Const	3.14	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$8,169,632.34	\$1,717,876.46	\$83,790.89	\$9,971,299.69
06	School Maint. Operations	32.41	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$84,324,052.58	\$17,731,638.74	\$864,856.45	\$102,920,547.77
07	Florida Par. Juv. Center	2.75	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$7,154,972.61	\$1,504,850.07	\$73,387.31	\$8,733,209.99
08	Drainage Maintenance	1.69	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$4,397,042.32	\$924,932.35	\$45,100.56	\$5,367,075.23
09	Library	5.78	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$15,038,360.50	\$3,162,203.16	\$154,238.29	\$18,354,801.95
11	Assessment District	2.49	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$6,478,472.08	\$1,362,607.14	\$66,449.32	\$7,907,528.54
12	Public Health	1.78	\$2,597,461,219	\$547,093,304	\$26,684,761	\$3,171,239,284	\$4,631,190.44	\$973,829.80	\$47,499.08	\$5,652,519.32
13	Alimony 1 (Parish Maint.)	2.89	\$1,884,043,939	\$438,434,627	\$22,954,416	\$2,345,432,982	\$5,451,636.73	\$1,267,353.02	\$66,341.02	\$6,785,330.77
14	Alimony 2 (Parish Maint.)	1.44	\$713,603,243	\$108,691,241	\$3,730,345	\$826,024,829	\$1,030,194.52	\$156,515.29	\$5,371.93	\$1,192,081.74
15	Fire Dist 01	35.00	\$709,111,645	\$187,085,610	\$11,271,865	\$907,469,120	\$24,875,778.96	\$6,548,000.39	\$394,517.35	\$31,818,296.70
16	Fire Dist 03	34.95	\$58,489,239	\$18,262,911	\$656,081	\$77,408,231	\$2,045,294.13	\$638,299.69	\$22,930.11	\$2,706,523.93
17	Fire Dist 04	26.00	\$672,589,707	\$115,336,039	\$4,342,470	\$792,268,216	\$17,510,133.88	\$2,998,738.16	\$112,905.02	\$20,621,777.06
18	Fire Dist 05	29.68	\$39,358,910	\$13,472,170	\$477,640	\$53,308,720	\$1,169,420.82	\$399,853.99	\$14,176.37	\$1,583,451.18

City Millages										
51	City Of Slidell	26.06	\$263,623,420	\$50,058,584	\$1,553,686	\$315,235,690	\$8,196,647.50	\$0.00	\$0.00	\$8,196,647.50
52	City Of Covington	20.01	\$152,637,382	\$21,643,599	\$695,375	\$174,976,356	\$3,495,012.75	\$0.00	\$0.00	\$3,495,012.75
53	City Of Mandeville	8.86	\$218,195,724	\$23,111,762	\$1,071,039	\$242,378,525	\$2,141,514.24	\$0.00	\$0.00	\$2,141,514.24
54	Town Of Madisonville	8.55	\$16,497,902	\$2,004,488	\$68,675	\$18,571,065	\$158,367.00	\$0.00	\$0.00	\$158,367.00
55	Town Of Abita Springs	15.25	\$21,217,139	\$6,871,425	\$154,468	\$28,243,032	\$429,056.87	\$0.00	\$0.00	\$429,056.87
56	Town Of Pearl River	5.54	\$41,431,676	\$5,001,383	\$187,102	\$46,620,161	\$257,877.04	\$0.00	\$0.00	\$257,877.04
Misc. Fees Including Parcel Fees										
40	Timberland Fire Protection Fee	0.08	\$73,141,254	\$24,564,778	\$1,035,971	\$98,742,003	\$18,405.08	\$0.00	\$0.00	\$18,405.08
60	LTC Assmnt Fee Public Service	0.40	\$167,758,310	\$0	\$0	\$167,758,310	\$67,103.33	\$0.00	\$0.00	\$67,103.33
61	LTC Assmnt Fee Others	0.30	\$57,565,750	\$0	\$0	\$57,565,750	\$17,269.72	\$0.00	\$0.00	\$17,269.72
70	Drain Dist 5 Phase I Acr	300.00	\$11,227,801	\$2,797,500	\$521,686	\$14,546,987	\$78,300.00	\$0.00	\$0.00	\$78,300.00
80	Drain Dist II Phase II Acr	295.50	\$5,629,174	\$0	\$17,564	\$5,646,738	\$65,072.06	\$0.00	\$0.00	\$65,072.06
95	Road Lighting Dist 10	50.00	\$663,346	\$213,750	\$32,715	\$909,811	\$1,600.00	\$0.00	\$0.00	\$1,600.00
96	Lighting Dist. 9	32.00	\$43,957,755	\$15,010,994	\$851,915	\$59,820,664	\$81,920.00	\$0.00	\$0.00	\$81,920.00
97	Drainage Dist. 4	253.00	\$10,849,311	\$7,040,776	\$248,404	\$18,138,491	\$314,226.00	\$0.00	\$0.00	\$314,226.00
98	Lighting Dist. 11	25.00	\$2,343,104	\$1,248,750	\$97,302	\$3,689,156	\$5,100.00	\$0.00	\$0.00	\$5,100.00
99	Lighting Dist. 14	150.00	\$1,780,025	\$1,016,250	\$90,096	\$2,886,371	\$22,350.00	\$0.00	\$0.00	\$22,350.00
106	Fire Dist. 1 Parcel Fee	0.00	\$540,633,603	\$186,913,851	\$10,252,484	\$737,799,938	\$1,426,971.00	\$0.00	\$0.00	\$1,426,971.00
108	Sb-Drg Ds 2 of Grv Drg Ds 5	250.00	\$13,237,524	\$3,315,000	\$278,333	\$16,830,857	\$121,500.00	\$0.00	\$0.00	\$121,500.00
111	Sub-Drainage Dist. 3 of Grav 5	200.00	\$8,516,574	\$1,961,250	\$45,222	\$10,523,046	\$60,400.00	\$0.00	\$0.00	\$60,400.00
113	Parish Code Enforcement	0.00	\$93,509	\$58,106	\$0	\$151,615	\$20,560.00	\$0.00	\$0.00	\$20,560.00
119	Slidell Grass Cutting/Debris	0.00	\$17,353	\$0	\$0	\$17,353	\$3,657.85	\$0.00	\$0.00	\$3,657.85
121	Parish Blighted	0.00	\$19,216	\$0	\$0	\$19,216	\$2,000.00	\$0.00	\$0.00	\$2,000.00
122	Lakeshore Village Dev. Dist	0.00	\$32,774,296	\$9,452,500	\$1,651,419	\$43,878,215	\$4,146,020.60	\$0.00	\$0.00	\$4,146,020.60
123	Covington Tree Removal	0.00	\$28,970	\$0	\$0	\$28,970	\$5,765.00	\$0.00	\$0.00	\$5,765.00

Assessor Louis Fitzmorris CLA

ST. TAMMANY PARISH GRAND RECAP FOR TAX YEAR 2024

Acres Assessed	Real Estate Commercial	Personal Property	Public Service	Total Assessment	Homestead Value	Less Homestead	Other Exemption	Total Taxable	Tax Payers	Homstead Exempt	Totally Exempt
239,657.9	3,166,899,236	352,034,329	167,758,310	3,686,691,875	545,813,000	3,140,832,608	37,170,677	3,103,661,931	143,660	75,113	3,958

Tax Code	Description	Millage	Taxable Value	Homestead Value	Other Exempt Value	Total Value	Taxpayer Tax	Homestead Total	Other Exemptions	Total Tax
----------	-------------	---------	---------------	-----------------	--------------------	-------------	--------------	-----------------	------------------	-----------

Parish Wide Millages

01	Law Enforcement	10.31	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$31,984,916.31	\$5,627,715.10	\$383,350.06	\$37,995,981.47
02	School Debt Service	13.90	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$43,122,253.64	\$7,587,548.07	\$516,838.62	\$51,226,640.33
03	School Constitutional Tax	3.22	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$9,989,467.37	\$1,757,534.71	\$119,725.59	\$11,866,727.67
04	School Additional Support Tax	4.09	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$12,688,488.82	\$2,232,737.16	\$152,077.90	\$15,073,303.88
05	School Maint. Operations/Const	2.91	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$9,027,767.43	\$1,588,669.95	\$108,204.21	\$10,724,641.59
06	School Maint. Operations	30.01	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$93,100,536.11	\$16,380,307.04	\$1,115,833.41	\$110,596,676.56
07	Florida Par. Juv. Center	2.66	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$8,252,171.56	\$1,451,875.81	\$98,904.15	\$9,802,951.52
08	Drainage Maintenance	1.56	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$4,839,612.53	\$851,473.47	\$58,004.02	\$5,749,090.02
09	Library	5.35	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$16,597,428.10	\$2,920,463.11	\$198,927.54	\$19,716,818.75
11	Assessment District	2.31	\$3,103,225,719	\$545,859,267	\$37,170,677	\$3,686,255,663	\$7,166,376.06	\$1,261,180.14	\$85,894.49	\$8,513,450.69
13	Alimony 1 (Parish Maint.)	2.67	\$2,300,537,914	\$438,254,239	\$32,349,900	\$2,771,142,053	\$6,137,248.95	\$1,170,319.98	\$86,406.90	\$7,393,975.83
14	Alimony 2 (Parish Maint.)	1.33	\$804,428,803	\$107,651,789	\$4,870,037	\$916,950,629	\$1,068,950.91	\$143,235.55	\$6,477.72	\$1,218,664.18
15	Fire Dist 01	32.41	\$872,548,772	\$186,695,837	\$15,860,082	\$1,075,104,691	\$28,214,458.71	\$6,049,976.11	\$514,066.66	\$34,778,501.48
16	Fire Dist 03	32.36	\$100,422,955	\$18,322,132	\$969,536	\$119,714,623	\$3,249,115.51	\$592,904.52	\$31,374.11	\$3,873,394.14
17	Fire Dist 04	24.08	\$774,450,078	\$114,379,497	\$6,435,543	\$895,265,118	\$18,645,206.81	\$2,754,407.73	\$154,969.37	\$21,554,583.91
18	Fire Dist 05	27.48	\$50,033,382	\$13,338,059	\$564,675	\$63,936,116	\$1,374,794.91	\$366,553.12	\$15,622.58	\$1,756,970.61
19	Fire Dist 06	18.63	\$44,211,443	\$12,438,798	\$645,792	\$57,296,033	\$823,385.23	\$231,781.24	\$12,062.85	\$1,067,229.32

54	Town Of Madisonville	8.30	\$17,374,142	\$1,971,753	\$96,927	\$19,442,822	\$160,568.85	\$0.00	\$0.00	\$160,568.85
55	Town Of Abita Springs	14.49	\$24,620,275	\$6,866,223	\$253,575	\$31,740,073	\$455,836.51	\$0.00	\$0.00	\$455,836.51
56	Town Of Pearl River	5.54	\$40,875,613	\$5,015,919	\$234,875	\$46,126,407	\$254,221.45	\$0.00	\$0.00	\$254,221.45
<b>Misc. Fees Including Parcel Fees</b>										
40	Timberland Fire Protection Fee	0.08	\$90,370,528	\$24,106,642	\$1,269,464	\$115,746,634	\$17,663.97	\$0.00	\$0.00	\$17,663.97
61	LTC Assmnt Fee Others	0.30	\$2,520,710	\$0	\$0	\$2,520,710	\$756.21	\$0.00	\$0.00	\$756.21
70	Drain Dist 5 Phase I Acr	300.00	\$15,010,051	\$2,767,500	\$786,651	\$18,564,202	\$78,300.00	\$0.00	\$0.00	\$78,300.00
80	Drain Dist II Phase II Acr	295.50	\$5,827,721	\$0	\$40,135	\$5,867,856	\$80,361.25	\$0.00	\$0.00	\$80,361.25
95	Road Lighting Dist 10	50.00	\$857,354	\$217,500	\$45,724	\$1,120,578	\$1,600.00	\$0.00	\$0.00	\$1,600.00
96	Lighting Dist. 9	32.00	\$56,864,760	\$14,971,334	\$1,270,822	\$73,106,916	\$81,696.00	\$0.00	\$0.00	\$81,696.00
97	Drainage Dist. 4	253.00	\$15,350,651	\$6,966,213	\$355,585	\$22,672,449	\$314,226.00	\$0.00	\$0.00	\$314,226.00
98	Lighting Dist. 11	25.00	\$3,009,419	\$1,233,750	\$96,601	\$4,339,770	\$5,100.00	\$0.00	\$0.00	\$5,100.00
99	Lighting Dist. 14	150.00	\$2,649,532	\$1,023,750	\$115,452	\$3,788,734	\$22,350.00	\$0.00	\$0.00	\$22,350.00
106	Fire Dist. 1 Parcel Fee	0.00	\$684,816,676	\$185,649,131	\$14,769,348	\$885,235,155	\$1,423,032.00	\$0.00	\$0.00	\$1,423,032.00
108	Sb-Drg Ds 2 of Grv Drg Ds 5	250.00	\$15,632,298	\$3,277,500	\$465,305	\$19,375,103	\$121,500.00	\$0.00	\$0.00	\$121,500.00
111	Sub-Drainage Dist. 3 of Grav 5	200.00	\$10,032,180	\$1,938,750	\$85,889	\$12,056,819	\$60,400.00	\$0.00	\$0.00	\$60,400.00
113	Parish Code Enforcement	0.00	\$119,946	\$44,182	\$0	\$164,128	\$19,980.00	\$0.00	\$0.00	\$19,980.00
119	Slidell Grass Cutting/Debris	0.00	\$26,859	\$0	\$0	\$26,859	\$3,657.85	\$0.00	\$0.00	\$3,657.85
121	Parish Blighted	0.00	\$19,216	\$0	\$0	\$19,216	\$2,000.00	\$0.00	\$0.00	\$2,000.00
122	Lakeshore Village Dev. Dist	0.00	\$49,018,656	\$10,506,225	\$2,526,832	\$62,051,713	\$3,237,255.70	\$0.00	\$0.00	\$3,237,255.70
123	Covington Tree Removal	0.00	\$35,538	\$0	\$0	\$35,538	\$5,765.00	\$0.00	\$0.00	\$5,765.00
135	Tamanend CDD	0.00	\$1,215,826	\$228,750	\$20,373	\$1,464,949	\$106,916.04	\$0.00	\$0.00	\$106,916.04
<b>TOTALS:</b>							<b>\$403,502,783.79</b>	<b>\$68,173,745.42</b>	<b>\$4,683,807.21</b>	<b>\$476,360,336.42</b>





**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF ABITA  
SPRINGS, LOUISIANA RELATIVE TO THE APPOINTMENT OF ALISSA  
WHITNEY AS HISTORIC BOARD COMMISSIONER**

**WHEREAS**, the Mayor of the Town of Abita Springs, the Honorable Daniel J. Curtis makes the following appointment:

As Historic Board Commissioner

Alissa Whitney

**WHEREAS**, this appointment has been presented to the Board for confirmation.

**THEREFORE BE IT RESOLVED**, that the Board of Alderman of the Town of Abita Springs does hereby confirm the Alissa Whitney as Historic Board Commissioner.

**BE IT FURTHER RESOLVED**, that Daniel J. Curtis, Mayor, of the Town of Abita Springs is hereby granted all authority necessary to execute any documents in connection with this appointment.

It was duly moved by Alderman \_\_\_\_\_ seconded by Alderman \_\_\_\_\_ that this resolution was adopted on the \_\_\_\_ day of \_\_\_\_\_, 2024.

A vote haven been taken on the matter with the following result:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

---

ATTEST

Janet Dufrene, Town Clerk



**A RESOLUTION OF THE BOARD OF ALDERMAN OF THE TOWN OF ABITA SPRINGS  
INFORMING THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY OF ACTIONS  
TAKEN AS OUTLINED IN THE MWPP AND TO PROVIDE FOR OTHER RELATED MATTERS**

WHEREAS, the Town of Abita Springs informs the Louisiana Department of Environmental Quality that the Board of Alderman is committed to prioritizing stormwater management and pollution prevention efforts; and,

WHEREAS, the Board of Aldermen is in receipt of the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution; and,

WHEREAS, the report recommends the replacement of the Town's Wastewater Treatment Facility and creation of an interconnection to the Arrowwood Wastewater Treatment Plant to properly manage the Town's sewage load and maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number LA 0032352.

NOW THEREFORE BE IT RESOLVED that the Town of Abita Springs Board of Alderman does hereby acknowledge receipt of the Municipal Water Pollution Prevention Environmental Audit Report and further supports the execution of actions recommended to address the problems identified therein.

This resolution adopted on a motion of \_\_\_\_\_, seconded by \_\_\_\_\_ on the 18<sup>th</sup> day of June 2024.

The vote was:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Janet Dufrene, Town Clerk

\_\_\_\_\_  
Honorable Daniel J. Curtis, Mayor

RES - MWPP 5/2022

# LOUISIANA

## MUNICIPAL WATER POLLUTION PREVENTION

### MWPP



**Facility Name:**

POTW, Town of Abita Springs

**LPDES Permit Number:**

LA 0032352

**Agency Interest (AI) Number:**

98804

**Address:**

West End of Orme Street,  
Abita Springs, LA 70420

PO Box 461  
Abita Springs, LA 70420

22161 Level Street  
Abita Springs, LA 70420

**Parish:**

St. Tammany Parish

**(Person Completing Form) Name:**

Danette Jenkins

**Title:**

Public Works Admin Asst

**Date Completed:**

05/23/2024

Permit #:

LA 0032352

**PART 1: INFLUENT FLOW/LOADINGS (all plants)**

- A.** List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

<b>Column 1</b> Average Monthly Flow (million gallons per day, MGD)		<b>Column 2</b> Average Monthly BOD5 Concentration (mg/l)		<b>Column 3</b> Average Monthly BOD5 Loading (pounds per day, lb/day)
0.22	x	142.0	x 8.34 =	260.54
0.20	x	123.0	x 8.34 =	205.16
0.17	x	128.0	x 8.34 =	181.48
0.183	x	198.5	x 8.34 =	302.95
0.168	x	145.5	x 8.34 =	203.86
0.152	x	148.5	x 8.34 =	188.25
0.164	x	151.5	x 8.34 =	207.22
0.15	x	112.0	x 8.34 =	140.11
0.179	x	180.0	x 8.34 =	268.71
0.175	x	161.5	x 8.34 =	235.71
0.179	x	183.5	x 8.34 =	273.94
0.24	x	172.0	x 8.34 =	344.28

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

- B.** List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

Design Flow, MGD:

0.36

x 0.90 =

0.324

Design BOD, lb/day:

677

x 0.90 =

600

Permit #:

LA 0032352

- C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	<input type="radio"/> 0	1	2	3	4	5	6	7	8	9	10	11	12
points	<input type="radio"/> 0	0	0	0	0	5	5	5	5	5	5	5	5

Write 0 or 5 in the C point total box  C Point Total

- D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	<input type="radio"/> 0	1	2	3	4	5	6	7	8	9	10	11	12
points	<input type="radio"/> 0	5	5	10	10	15	15	15	15	15	15	15	15

Write 0, 5, 10 or 15 in the D point total box  D Point Total

- E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	<input type="radio"/> 0	1	2	3	4	5	6	7	8	9	10	11	12
points	<input type="radio"/> 0	0	5	5	5	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the E point total box  E Point Total

- F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	<input type="radio"/> 0	1	2	3	4	5	6	7	8	9	10	11	12
points	<input type="radio"/> 0	10	20	30	40	50	50	50	50	50	50	50	50

Write 0, 10, 20, 30, 40 or 50 in the F point total box  F Point Total

- G. Add together each point total for C through F and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 1:**  (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.

Permit #:

LA 0032352

**PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE**

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
January	3.5	22.5
February	6.0	28.5
March	10.0	25.0
April	18.0	82.0
May	9.5	108.5
June	10.5	71.0
July	18.0	7.50
August	6.5	15.0
September	12.5	22.5
October	8.0	21.0
November	9.0	23.0
December	23.5	42.0

B. List the monthly average permit limits for your facility in the blanks below.

	Permit Limit		90% of Permit Limit
BOD, mg/l	10.0	x 0.90 =	9.0
TSS, mg/l	15.0	x 0.90 =	13.50

Permit #:

LA 0032352

C. Continuous Discharge to Surface Water.

- i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the i point total box  i Point Total

- ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the ii point total box  ii Point Total

- iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the iii point total box  iii Point Total

- iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the iv point total box  iv Point Total

- v. Add together each point total for i through iv and place this sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 2:**  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA0032352

**D. Other Monitoring and Limitations**

- i.** At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

√ Check one box.



Yes



No

*If Yes, Please describe:*

Fecal Coliform exceedances in January, May & September

- ii.** At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box.



Yes



No

*If Yes, Please describe:*

- iii.** At any time in the past year was there an exceedance of a permit limit for a toxic substance?

√ Check one box.



Yes



No

*If Yes, Please describe:*



Permit #:

LA0032352

**PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY**

- A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

2001

*Current Year* - *Answer to A* = *Age in years*

2023

2001

22

Enter Age in Part C below.

- B. ✓ Check the type of treatment facility that is employed.

**FACTOR:**

✓

Mechanical Treatment Plant  
(trickling filter, activated  
sludge, etc...)

2.5

Specify Type: Activated Sludge

\_\_\_\_\_

Aerated Lagoon

2.0

\_\_\_\_\_

Stabilization Pond

1.5

\_\_\_\_\_

Other

Specify Type: \_\_\_\_\_

1.0

- C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

**TOTAL POINT VALUE FOR PART 3 =**

$$\frac{2.5}{\text{Factor}} \times \frac{22}{\text{Age}} = \boxed{55} \text{ (max = 50)}$$

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

- D. Please attach a schematic of the treatment plant.



Permit #:

LA 0032352

**PART 5: SLUDGE STORAGE AND DISPOSAL SITES**

**A. Sludge Storage**

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	2	3	4-5	<input checked="" type="radio"/> >6
<i>points</i>	50	30	20	10	<input type="radio"/> 0

Write 0, 10, 20, 30 or 40 in the A point total box  A Point Total

**B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?**

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	6-11	12-23	24-35	<input checked="" type="radio"/> >36
<i>points</i>	50	30	20	10	<input type="radio"/> 0

Write 0, 10, 20, 30 or 40 in the B point total box  B Point Total

**C. Add together the A and B point values and place the sum in the box below at the right:**

**TOTAL POINT VALUE FOR PART 5:**  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA 0032352

**PART 6: NEW DEVELOPMENT**

- A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: N/A

Design Flow: N/A MGD

Design BOD: N/A mg/l

- B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

√ Check one box.  Yes = 15 points  No = 0 points

*If Yes, Please describe:*

---

---

---

List any new pollutants:

---

---

- C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

√ Check one box.  Yes = 15 points  No = 0 points

*If Yes, Please describe:*

**New 300+ residential subdivision (Abita Meadows)**

---

---

---

List any new pollutants you anticipate:

**None**

---

---

- D. Add together the point value checked in B and C and place the sum in the box below.

**TOTAL POINT VALUE FOR PART 6:** 15 (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

Permit #:

LA 0032352

**PART 7: OPERATOR CERTIFICATION AND EDUCATION**

A. What was the name of the operator-in-charge for the reporting year?

Name: William Travis

B. What is his or her certification number:

Cert.#: 11300

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?

Level Required: Level 2

D. What is the level of certification of the operator-in-charge?

Level Certified: Level 3 Treatment, Level 4 Collection

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?

√ Check one box.  Yes = 0 points  No = 50 points

Write 0 or 50 in the E point total box  E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?

√ Check one box.  Yes  No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?

√ Check one box.  > 12 hours = 0 points  < 12 hours = 50 points

Write 0 or 50 in the G point total box  G Point Total

H. Is there a written policy regarding continuing education an training for wastewater treatment plant employees?

√ Check one box.  Yes  No

Explain: Must maintain certification as per state requirements

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:

By the permittee? 0% By the operator? 100%

J. Add together the E and G point vaules and place the sum in the box below at the right.

**TOTAL POINT VALUE FOR PART 7:**  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA 0032352

## PART 8: FINANCIAL STATUS

- A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

√ Check one box.  Yes  No *If No, How are O&M costs financed?*

The Town completed a rate case study in 2017. We are scheduled to complete an updated rate case study no later than November 30, 2024.

- B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

Town of Abita Springs has received a Water Sector grant for construction of a new WWTP; expected completion 2025

## PART 9: SUBJECTIVE EVALUATION

### A. Collection System Maintenance

- i. Describe what sewer system maintenance work has been done in the last year.

Crews routinely clean lift station pumps & wetwells.

- ii. Describe what lift station work has been done in the last year.

Complete upgrade of lift stations was completed in 2022; no major work has been done in 2023

- iii. What collection system improvements does the community have under construction for the next 5 years?

No new improvements are planned at this time but the Town is currently in the process of evaluating the collection system for needed improvements in the future.

### B. If you have ponds please answer the following questions:

√ Check one box.

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| i. <i>Do you have duckweed buildup in the ponds?</i>  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ii. <i>Do you mow the dikes regularly (at least monthly), to the waters edge?</i>             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iii. <i>Do you have bushes or trees growing on the dikes or in the ponds?</i>                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iv. <i>Do you have excess sludge buildup (&gt; 1foot) on the bottom of any of your ponds?</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| v. <i>Do you excersise all of your valves?</i>  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| vi. <i>Are your control manholes in good structural shape?</i>                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| vii. <i>Do you maintain at least 3 feet of freeboard in all of your ponds?</i>                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| viii. <i>Do you visit your pond system at least weekly?</i>                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Permit #:

LA 0032352

C. Treatment Plants

- i. Have the influent and effluent flow meters been calibrated in the last year?

Yes     No    (✓ Check one box.)

Influent flow meter calibration date(s)

08/02/2023

Effluent flow meter calibration date(s)

- ii. What problems, if any, have been experienced over the last year that have threatened treatment?

Continuous breakdown of aged equipment and major plant components have caused issues with treatment throughout the year.

- iii. Is your community presently involved in formal planning for treatment facility upgrade?

✓ Check one box.

Yes

No

*If Yes, Please describe:*

The Town of Abita Springs has procured the professional services of Fairway Consulting & Engineering, to assist with the design and construction of a new wastewater treatment facility (WWTF) and interconnection project to the neighboring Arrowwood Wastewater Treatment Facility owned and operated by Utilities, Inc. of Louisiana. Fairway has prepared a general site plan, mechanical plan, and hydraulic profile for the proposed facility along with a design for a new influent pump station and force main, allowing for connection to the neighboring Arrowwood Treatment Facility. Interconnection to Arrowwood is currently under construction and the new WWTF is out for bid with bid opening scheduled for Wednesday, July 3, 2024. With the completion of these projects the Town's plant will meet compliance standards. Evaluation of the collection system has also been initiated, revealing inadequacies. Further research and recommendations will be forthcoming.



Permit #:

LA 0032352

**D. Preventive Maintenance**

- i. Does your plant have a written plan for preventive maintenance on major equipment items?

√ Check one box.

Yes

No

*If Yes, Please describe:*

A preventative maintenance program is in place for the major equipment identified on the system including lift station pumps, facility pumps and blowers

- ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

Yes

No

- iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

Yes

No

**E. Sewer Use Ordinance**

- i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

√ Check one box.

Yes

No

*If Yes, Please describe:*

Section 6.202 of the Town's ordinances prohibits the discharge of excessive pollutants or toxic substances to the sewer system by any user connected to the system

- ii. Has it been necessary to enforce?

√ Check one box.

Yes

No

*If Yes, Please describe:*

- iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)

The existing WWTP has major mechanical and equipment failures that cannot be remediated without extensive cost and taking the plant offline for an extended period of time therefore replacement of the WWTP with a new facility is projected by the end of 2025

Permit #:

LA 0032352

### POINT CALCULATION TABLE

	<b>Actual Values</b>	<b>Maximum</b>
Part 1: <i>Influent Flow/Loadings</i>	<u>0</u>	80 points
Part 2: <i>Effluent Quality / Plant Performance</i>	<u>100</u>	100 points
Part 3: <i>Age of WWTF</i>	<u>50</u>	50 points
Part 4: <i>Overflows and Bypasses</i>	<u>100</u>	100 points
Part 5: <i>Ultimate Disposition of Sludge</i>	<u>0</u>	100 points
Part 6: <i>New Development</i>	<u>15</u>	30 points
Part 7: <i>Operator Certification Training</i>	<u>0</u>	100 points

TOTAL POINTS:

265



## RESOLUTION

A RESOLUTION OF THE TOWN OF ABITA SPRINGS APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE FHWA RECREATIONAL TRAILS PROGRAM FOR LOUISIANA (FRTPL), AS ESTABLISHED BY CFDA 20.219 :

WHEREAS, the US Federal Government provides funds to the State of Louisiana for grants to state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trails; and

WHEREAS, the FRTPL has been delegated the responsibility for the administration of the program within the state and setting up necessary procedures governing project application under the program; and

WHEREAS, said procedures require the applicant to certify by resolution the approval of the application before the submission of said application.

NOW, THEREFORE, BE IT RESOLVED that the Town of Abita Springs does hereby:

1. Approve the filing of an application with FRTPL; and
2. Certify that the said applicant has or will have available prior to commencement of any work on the project included in this application, sufficient funds to build (including 20% local match), operate and maintain the project; and
3. Appoint the Mayor as agent of the Town of Abita Springs to conduct all negotiations, execute and submit all documents, including, but not limited to application, letter of commitment agreement, amendments, payment requests and completion report, which may be necessary for the completion of the aforementioned project.

Approved on a motion of \_\_\_\_\_, second by \_\_\_\_\_ and adopted the 18<sup>th</sup> day of June, 2024

The vote adopted following a roll call vote:

Yeas:

Nays:

Absent:

Abstain:

\_\_\_\_\_  
ATTEST

Janet Dufrene, Town Clerk

